

UNITED STATES GOVERNMENT

# Memorandum

TO : Director of Training

DATE: 12 December 1963

FROM : Chief/JOTP

SUBJECT: Weekly Activities Report #44  
4 December - 10 December 1963

## A. SIGNIFICANT ITEMS

Nothing to report.

## B. NORMAL ACTIVITIES

### 1. The Integrated Program

W a. We presently are in the process of discussing with the several DDI offices the current vacancies and opportunities for JOT's. As expected many of them are uncertain at this point of their ability to absorb JOT's after a six month period of attachment. The program is striving to clarify this matter as soon as possible.

2. Promotions of former JOT's at the GS-08 level in the DDP are being effected at a panel meeting on 16 December.

3. The permanent transfer of 31 JOT's to the DDP is in process as of this date. Sixteen JOT's are being transferred to the DDI, one to the DDS, and one to the Comptroller's Office.

25X1A9a 4. [REDACTED] of the GS<sup>PD</sup> has reported that the four young ladies in the present JOT class will not be accepted by the DDP. Apparently the reasoning is that we have supplied the DDP with more than the 90 per year they will absorb. This matter is being investigated by JOTP through [REDACTED]

25X1A9a 5. [REDACTED] visited [REDACTED] for discussions with JOT's on a schedule set up by [REDACTED]. The only troublesome matters arose from the military group who feel that they should civilianize at GS-09 rather than at GS-08 as the remainder of the class who began as GS-07 will do. 25X1A2d1 25X1A9a

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6. Mr. [REDACTED] training officer for TSD, was in to discuss a change in the program of the two JOT's assigned to that component. He also inquired about the possibility of getting a JOT from the current class and another from among the graduates of the PM Course.

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7. [REDACTED] was in the office. He is recovering nicely from skin graft on his eyes. He would like to join the Office of the General Council. That office in turn would like to have him; however, [REDACTED] of the OGC has explained that there is no slot available at the moment or in the foreseeable future. Further discussion with [REDACTED] will take place.

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8. The following have EOD'd:  
ISB/TR.

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C. RECRUITMENT ACTIVITIES

See attachment.

D. PERSONNEL MATTERS

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[REDACTED] was on sick leave for three days.

E. TROUBLESOME MATTERS

Nothing to report.

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Attachment

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